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WELSH AMBULANCE SERVICES NHS TRUST

MINUTES OF THE CLOSED MEETING OF THE STRATEGIC PLANNING COMMITTEE HELD ON 15 NOVEMBER 2012 AT VANTAGE POINT HOUSE, CWMBRAN WITH A VIDEO CONFERENCING LINK FROM ST ASAPH AND SWANSEA.

PRESENT :

Mr P James	Non Executive Director (Chair)
Mr S Castledine	Non Executive Director (Minute 45/12 only)
Mr D Evans	Non Executive Director
Mr C James	Director of Strategy, Planning and Performance
Mr P Price	Non Executive Director
Mrs P Roseblade	Director of Finance and ICT

EXECUTIVE/ASSOCIATE DIRECTORS:

Mrs J Hardisty	Director of Workforce and OD
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IN ATTENDANCE :

Mr S Fletcher	Non Executive Director and Chairman of the Board
Mr N Heal	Staffside Representative (RCN)
Mr N Holman	Staffside Representative (GMB)
Mr J Huxley	Assistant Corporate Secretary
Mr J Jones	Corporate Accountant
Mr M Jose	Staffside Representative (UNISON)
Miss N Parrott	Head of Planning
Mrs D Sharp	Corporate Secretary

38/12 PROCEDURAL MATTERS

RESOLVED: That it be noted that there were no declarations made under the Code of Conduct .

39/12 CAPITAL PLAN 2012/13: PROGRESS UPDATE

RESOLVED: That

(1) the Capital Plan, with particular reference to Estate Development and Vehicle Replacement Programmes, be noted; and

(2) the impact of the Wrexham Ambulance and Fire Service Resource Centre (AFSRC) scheme falling behind schedule and options available to address the resulting in-year capital slippage, be noted.

40/12 RECAST ESTATES STRATEGIC OUTLINE CASE (SOC) 2012

The Director of Strategy, Planning and Performance presented the final draft version of the recast Estates Strategic Outline Case (SOC) for consideration by the Committee and recommendation to the Trust Board for approval. It had been necessary to recast the Strategy to bring the overall cost of implementing the proposals in line with the amount of capital funds that were likely to be available during the entire period of the scheme.

RESOLVED:

That the recast Estates SOC be recommended for approval by the Trust Board at its meeting on 13 December 2012.

41/12 CARDIFF AMBULANCE RESOURCE CENTRE

The Director of Strategy, Planning and Performance provided an update on the work being undertaken on the proposed Cardiff Ambulance Centre (ARC) scheme. The Committee was informed that a special meeting of the Committee was to be held in early December 2012 to consider the Business Justification Case (BJC) further with the intention of presenting it to the meeting of the Trust Board on 13 December for approval. Members were invited to comment on the scheme and submit views prior to the special meeting of the Committee.

The Committee requested that PCS requirements were reflected within the BJC and that a location map was also appended to the documentation to be submitted to the Board.

RESOLVED: That

(1) the work to proceed with the Cardiff ARC BJC, based on the identified preferred site, be endorsed;

(2) a special meeting of the Committee be arranged in early December to consider the BJC further before it is submitted for approval to the meeting of the Trust Board on 13 December 2012.

42/12 FLEET SERVICE REVIEW UPDATE

RESOLVED:

That the progress made in appointing external specialist support (due to commence work shortly) to undertake a review of the National Fleet Service be noted.

43/12 RENTAL CHARGES BY FIRE SERVICE

At the request of the Committee at its previous meeting, the Director of Strategy, Planning and Performance briefed members on recent discussions with the Fire Service with regard to rental charges of shared premises.

RESOLVED: That the current position be noted.

44/12 WREXHAM AMBULANCE AND FIRE SERVICE RESOURCE CENTRE

The Director of Strategy, Planning and Performance provided an update on progress with regard to the project to procure Wrexham Ambulance and Fire Service Resource Centre (AFSRC) scheme.

RESOLVED:

That the progress on the Wrexham Ambulance and Fire Service Resource Centre be noted.

45/12 FINANCE UPDATE – MONTH 7 2012/13

The Director of Finance and ICT briefed the Committee on the financial position of the Trust as at 31 October 2012. The reported position did not include the impact following the recent settlement with Health Boards on the level of income to be received by the Trust. The Committee was informed that a financial plan was currently being formulated and the outline details of this plan were shared with members.

RESOLVED:

That the update by the Director of Finance and ICT on the current financial position, including the specific action being taken to improve the position between now and the end of the financial year, be noted.