

DRAFT

WELSH AMBULANCE SERVICES NHS TRUST

**MINUTES OF THE CLOSED MEETING OF THE STRATEGIC PLANNING
COMMITTEE OF THE WELSH AMBULANCE SERVICES NHS TRUST HELD
ON THURSDAY 10 MARCH 2011 AT VANTAGE POINT HOUSE, CWMBRAN,
HEADQUARTERS, ST ASAPH AND CEFN COED, SWANSEA**

PRESENT :

Mr D Evans	Non Executive Director and Chairman
Mr S Castledine	Non Executive Director
Mr P Price	Non-Executive Director

IN ATTENDANCE :

Mr T Ashforth	Projects Accountant (Item 3 only – Closed session)
Mrs D Bateman	Programme Manager (Item 3 only – Closed session)
Mr G Bryce	Programme Manager (Item 3 and 4 only – Closed session)
Ms K Charters	Staff Side Representative (UNISON)
Mr S Fletcher	Non Executive Director and Chairman of the Board
Mrs J Hardisty	Director of Workforce and Organisational Development (OD)
Mr J Huxley	Assistant Corporate Secretary
Mr D Jackland	Director of ICT (Items 2 and 3 only – Closed session)
Mr C James	Director of Service Development
Mr D Johns	National Estates Manager (Items 2 and 3 only - Closed session)
Mr J Jones	Corporate Accountant
Mr D Jones-Morris	Interim Director of Emergency Medical Services
Mr M Jose	Staff Side Representative (UNISON)
Mr R Raistrick	Interim Fleet Manager
Mr B Roberts	Staff Side Representative (UNITE)
Mr G Roberts	Interim Regional Director, North
Mrs D Sharp	Corporate Secretary
Mr T Woodhead	Finance Director (Open session only)

APOLOGIES:

Mr N Heal	Staff Side Representative (RCN)
Ms S Jones	Clinical Director
Miss N Park	Non Executive Director

07/11 PROCEDURAL MATTERS

RESOLVED:

There were no declarations made under the Code of Conduct.

08/11 DISPOSAL OF TRUST BUILDINGS (NHS REVIEW)

RESOLVED: That

(1) the Board be recommended to instruct Welsh Health Estates to dispose of the Cymmer and Newquay Ambulance Stations; and

National Estates Manager (DJ) to note/Corp Sec to refer to Trust Board

(2) the former Abergwilli Control Centre in Carmarthen be transferred to Hywell Dda Local Health Board, having regard to the request from NHS Wales Informatics Service to acquire occupation of the building, subject to first ensuring that access requirements to the existing ambulance station at the site are satisfied.

09/11 FLEET STRATEGY AND POSITION STATEMENT ON FLEET ISSUES

The Chairman, with the agreement of the Committee, took this item in the Closed Session of the meeting as the item contained commercial and financially sensitive information.

RESOLVED: That

(1) the position regarding a range of fleet issues be noted and actions being taken be endorsed; and

Rob Raistrick to note/Corp Sec to note for next meeting.

(2) the draft Fleet Strategy be presented to the next meeting of the Committee on 19 May 2011.

10/11 FULL BUSINESS CASE (FBC) FOR THE DEVELOPMENT OF OPERATIONAL ESTATE IN NORTH EAST WALES (PHASE 1 – DOBSHILL MAKE READY DEPOT)

In considering the FBC, the Committee discussed how the value of such a building had been determined in the context of the overall Estates Strategy. It was suggested that the Executive

Summary of the FBC should bring together the criteria which had determined that this arrangement represented best value for money. It was also suggested that the document should expand on the commercial case for the venture and include reference to the new service delivery model which was currently being developed.

RESOLVED:

That the Trust Board be recommended to consider approving the FBC at its meeting on 31 March 2011, subject to the inclusion of any amendments required following additional comments received.

Director of ICT
(DB) to note/Corp
Sec to refer to
Trust Board

11/11 HAZARDOUS AREA RESPONSE TEAM (HART) FULL BUSINESS CASE (FBC)

In considering the revised costs associated with the FBC, members sought assurance that the implementation of the proposals did not present risks for the Trust in terms of costs and the backfilling of staff to replace those who would form the HART. The Committee was advised that a Memorandum of Understanding would be drawn up to clearly state the obligations and expectations being placed on all parties associated with this development.

It was confirmed that approval of this matter at the Board would be achieved via these minutes as opposed to a separate item of business.

RESOLVED:

That version 2.4a of the Full Business Case for HART be recommended for approval by the Board, subject to the approval of the Memorandum of Understanding (MOU) and before any further expenditure is incurred.

Director of ICT
(GB) to note/Corp
Sec to refer to
Trust Board

12/11 ST JOHN CYMRU WALES ARRP BUSINESS CASE

The Committee was broadly in agreement with this proposal but advised that the Service Level Agreement, which would provide the contractual arrangements between the Trust and St John, needed to be comprehensive and tight and also the full incremental cost arising from the arrangement should be funded to the Trust by the Welsh Assembly Government.

RESOLVED:

That the contents of the Full Business Case and the Trust's intention to support St John Cymru Wales, be noted.

Gavin Bryce to
note

