

## WELSH AMBULANCE SERVICES NHS TRUST

### CONFIRMED MINUTES OF THE CLOSED SESSION OF THE MEETING OF THE FINANCE AND RESOURCES COMMITTEE HELD ON 13 SEPTEMBER 2016 AT VANTAGE POINT HOUSE, CWMBRAN AND VIA VIDEO CONFERENCING AT HEADQUARTERS ST ASAPH

#### PRESENT :

Martin Woodford	Non Executive Director and Chair	MW
Professor Kevin Davies	Non Executive Director	KD
Pam Hall	Non Executive Director (VC, St Asaph)	PH
James Mycroft	Non Executive Director	JM
David Scott	Non Executive Director (VC, St Asaph)	DS

#### DIRECTORS:

Richard Lee	Director of Operations	RL
Patsy Roseblade	Director of Finance and ICT (Part)	PR
Claire Vaughan	Director of Workforce and OD	CV

#### IN ATTENDANCE:

Keith Cox	Corporate Secretary	KC
Mick Giannasi	Chairman of the Board	MG
Paul Hollard	Non Executive Director	PH
Nathan Holman	Staff Side Representative	NH
Bleddyn Roberts	Staff Side Representative	BR
Chris Turley	Deputy Director of Finance	CT
Aled Williams	Head of ICT	AW

#### OTHER ATTENDEES

Helen Higgs	Head of Internal Audit
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#### APOLOGIES

Hannah Evans	Director of Planning and Performance (Interim)
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#### 26/16 PROCEDURAL MATTERS

The Chairman welcomed all to the meeting and reminded those in attendance that the meeting was being audio recorded.

## **27/16 ST ASAPH ADMINISTRATIVE BASE – MOVE**

**PR** informed and provided an overview of the remaining options regarding the move of the administrative base from St Asaph.

Further detail in terms of costs and capital requirements was provided and it was concluded that at this stage and with the given information it was not possible to make an informed and final recommendation to the Committee.

Members of the Committee discussed the report in greater detail and considered the various options involved including the financial ramifications. **PR** advised there was still a great deal of work to be undertaken until a practicable solution to the preferred option could be identified and worked through with due diligence.

It was agreed that further scrutiny with the plan was required going forward and until the fully developed financial appraisal had been formalised and agreed by this Committee it would not be brought to the Trust Board for their consideration and approval.

**RESOLVED: That**

**(1) the update was noted; and**

**(2) a further report to include the fully developed financial appraisal be presented at the next FRC meeting.**

## **28/16 OPTIONS FOR THE FUTURE LOCATION OF THE CENTRAL & WEST CLINICAL CONTACT CENTRE (CCC) – NON FINANCIAL APPRAISAL**

The Committee recognised that not all the information required for the full financial appraisal was available and therefore no decision or recommendation could be made by the Committee at this meeting. It was also recognised that, given the importance of the decision, a discussion involving the full Board, and not just FRC members, should be arranged. The full Board discussion would need to be arranged for when the full financial appraisal information was available.

**Reports relating to the items of business in these minutes can be found on the Trust's website, [www.ambulance.wales.nhs.uk](http://www.ambulance.wales.nhs.uk)**