

**UNCONFIRMED MINUTES OF THE CLOSED MEETING OF THE WELSH
 AMBULANCE SERVICES NHS TRUST, HELD ON FRIDAY 23 JANUARY 2015,
 IN VANTAGE POINT HOUSE, CWMBRAN**

BOARD MEMBERS

PRESENT:

Mick Giannasi	Chairman of the Board
Tracy Myhill	Interim Chief Executive
Mike Collins	Director of Operations
Mike Coupe	Director of Strategy, Planning and Performance
Emrys Davies	Non Executive Director
Kevin Davies	Non Executive Director
Judith Hardisty	Director of Workforce and Organisational Development
Sara Jones	Director of Quality and Nursing
John Morgan	Non Executive Director and Vice Chair
James Mycroft	Non Executive Director
Patsy Roseblade	Director of Finance and ICT
Martin Woodford	Non Executive Director

TRUST BOARD

REPRESENTATIVES:

Nigel Heal	Staff Side Representative (RCN)
Michael Jose	Staff Side Representative (UNISON)
Nick Morgan	Staff Side Representative (GMB)
Steve Owen	Corporate Governance Officer
Dawn Sharp	Corporate Secretary

APOLOGIES

Pam Hall	Non Executive Director
Nathan Holman	Staff Side Representative (GMB)
Brendan Lloyd	Medical Director
Bleddyn Roberts	Staff Side Representative (UNITE)
David Scott	Non Executive Director

OBSERVERS

Hannah Crowney	WAST Management Trainee
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01/15 PROCEDURAL MATTERS

RESOLVED: That

- (1) the standing declaration of Mr Emrys Davies as a retired member of UNITE be noted; and**

- (2) the schedule of exempt/confidential information extracted from the Board Minutes of 19 November 2014 regarding Minute 32/14 be confirmed as a correct record.**

02/15 EMERGENCY SERVICES MOBILE COMMUNICATIONS PROGRAMME (ESMCP)

The Director of Finance and ICT, Patsy Roseblade presented a report which set out the current and future resourcing requirements to support successful implementation of the ESMCP and its associated workstreams.

The Home Office were leading on the replacement on the whole network which was the Airwave contract but part of that Airwave contract within the current set up, covered the control room and vehicle functionality and this was being led by the Department of Health. The Board noted that the service risks rested with the Trust.

The Chairman of the Board welcomed comments from Members and the following matters were confirmed:-

- Input from the Operations Directorate would be required.
- Confirmation that NHS Wales Informatics Service (NWIS) were being kept appraised on developments.
- Assurance that this was the right solution in terms of the Trust's requirements. Furthermore, in terms of future technical updates to the system there may be a possibility for this to be undertaken remotely, thus avoiding having to have vehicles off the road.

RESOLVED: That

- (1) the content of the briefing be noted; and**
- (2) the approach being taken and the requirement for current and future resourcing to support successful implementation of ESMCP and its associated workstreams be supported.**

03/15 HOLYWELL AMBULANCE STATION

The Director of Finance and ICT, Patsy Roseblade introduced the report and provided Members with a description of a Social Deployment Point (SDP).

RESOLVED: That

- (1) the disposal of Holywell Ambulance Station on 31 January be noted; and**
- (2) the lease for SDP Holywell be presented to the Chief Executive Officer for execution on behalf of the Trust.**

04/15 LEASE RENEWAL – CARDIFF EAST AMBULANCE STATION

The Director of Finance and ICT, Patsy Roseblade introduced the report.

RESOLVED: That the lease renewal for Cardiff East Ambulance Station be approved by Board on terms which have been agreed by NWSSP Specialist Estates Services.

05/15 EXECUTION OF WORKS CONTRACT – BARGOED AMBULANCE STATION

The Director of Finance and ICT provided Members with an overview and added that the required work had already commenced and this was therefore a retrospective request.

RESOLVED: That the retrospective contract for works at Bargoed Ambulance Station be presented to the Chief Executive Officer for execution as a deed on behalf of the Trust.

06/15 CURRENT CHIEF EXECUTIVE STANDING DOWN BY MUTUAL CONSENT AND APPOINTMENT OF INTERIM CHIEF EXECUTIVE

The Chairman of the Board, Mick Giannasi referred Members to the decisions taken at the Remuneration Committee meeting on 11 December 2014 who had been presented with a consolidated record which explained the detail and advised Members of the process that had been undertaken following the standing down of Elwyn Price-Morris and the subsequent appointment of the Interim Chief Executive, Tracy Myhill.

RESOLVED: That

- (1) the decision of Remuneration Committee as outlined be ratified.**
- (2) the current position in terms of Mr E Price-Morris' health and employment status be noted.**

07/15 111 SERVICE HOSTING - EXPRESSION OF INTEREST

The Director of Quality and Nursing, Sara Jones provided an oral report on the current position regarding 111. The Director informed the Board that the three NHS Trusts in Wales would shortly be receiving a letter from Welsh Government seeking expressions of interest to host the 111 service.

The Director was seeking confirmation from the Board that an expression of interest in hosting the service should be put forward.

RESOLVED: That the Trust respond positively to the letter once received and express an interest to host the 111 service.