

**CONFIRMED MINUTES OF THE CLOSED MEETING OF THE WELSH AMBULANCE SERVICES NHS TRUST BOARD, HELD on FRIDAY 23 SEPTEMBER 2016, at the RED HOUSE, OLD TOWN HALL, HIGH STREET, MERTHYR TYDFIL, CF47 8AE**

**BOARD MEMBERS**

**PRESENT:**

Mick Giannasi	Chairman of the Board
Claire Bevan	Director of Quality, Safety and Patient Experience
Emrys Davies	Non Executive Director
Professor Kevin Davies	Non Executive Director
Hannah Evans	Director of Planning and Performance (Interim)
Pam Hall	Non Executive Director
Estelle Hitchon	Director of Partnerships and Engagement
Paul Hollard	Non Executive Director
Richard Lee	Director of Operations
Dr Brendan Lloyd	Medical Director
James Mycroft	Non Executive Director
Patsy Roseblade	Director of Finance and ICT
David Scott	Non Executive Director
Claire Vaughan	Director of Workforce and Organisational Development (OD)
Martin Woodford	Non Executive Director and Vice Chair

**TRUST BOARD**

**REPRESENTATIVES:**

Keith Cox	Board Secretary
Steve Owen	Corporate Governance Officer (Part)

**APOLOGIES**

Nathan Holman	Staff Side Representative
Tracy Myhill	Chief Executive (Joined at the conclusion of the meeting)
Bleddyn Roberts	Staff Side Representative

**19/16 RESOLUTION TO MEET IN CLOSED SESSION**

Representatives of the press and other members of the public were excluded from the meeting having regard to the confidential nature of the business to be transacted in accordance with the requirements of Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960.

**20/16 PROCEDURAL MATTERS**

The Chairman welcomed all to the meeting and reminded Members that the meeting was being audio recorded.

**RESOLVED: That the standing declaration of Mr Emrys Davies being a retired member of UNITE was noted.**

## **21/16 QUALITY, SAFETY and PATIENT EXPERIENCE INTEGRATED HIGHLIGHT REPORT**

The Director of Quality, Safety and Patient Experience Claire Bevan presented the report commenting that it was a summary highlight report of the key issues; significant claims, serious adverse incidents and safeguarding activities amongst others.

Claire advised the Board that a regulation 28 report from the coroner (preventing future deaths report) had been received which related to delays outside hospitals.

A recent meeting with Mr and Mrs Lapsley had taken place that updated them on the Trust's progress with the quality improvement actions being taken forward by the Trust following the tragic death of their daughter Jasmine.

There were currently 10 potentially high cost clinical negligence claims against the Trust which were actively being managed.

In terms of safeguarding, Claire Bevan referred to excellent progress with education and training in particular, PREVENT, which involved educating staff on the safeguarding of vulnerable people from being radicalised to supporting terrorism or becoming terrorists themselves.

Members held a comprehensive dialogue which covered a vast spectrum of issues that included the ongoing collaboration with other health boards when dealing with concerns, lessons learned and the management and monitoring of them, concerns being investigated on a more proportionate basis, the link between Freedom of Information requests and concerns. .

Members spent considerable time discussing the reasons and the issues that arose from hospital delays and how these were being managed and monitored going forward.

**RESOLVED: That the report was received and noted.**

## **22/16 CLINICAL CONTACT CENTRE CONFIGURATION**

The Director of Finance and ICT Patsy Roseblade, provided the Board with a verbal update on progress. The financial appraisal was yet to be completed and a final decision of the actual configuration required further scrutiny in order to understand the options in greater detail. It was agreed that at the next Chairs Working Group (4 October) a decision would be made in terms of recommending what the next stage of the process would entail.

**RESOLVED: That the update was noted.**