

**UNCONFIRMED MINUTES OF THE CLOSED MEETING OF THE WELSH  
 AMBULANCE SERVICES NHS TRUST, HELD ON THURSDAY 26 MARCH 2015,  
 IN VANTAGE POINT HOUSE, CWMBRAN**

**BOARD MEMBERS**

**PRESENT:**

Mick Giannasi	Chairman of the Board
Tracy Myhill	Interim Chief Executive
Mike Coupe	Director of Strategy, Planning and Performance
Emrys Davies	Non Executive Director
Kevin Davies	Non Executive Director
Pam Hall	Non Executive Director
Judith Hardisty	Director of Workforce and Organisational Development
Sara Jones	Director of Quality and Nursing
Brendan Lloyd	Executive Medical Director
John Morgan	Non Executive Director and Vice Chair
James Mycroft	Non Executive Director
Gordon Roberts	Head of Operations Betsi Cadwaladr University
Patsy Roseblade	Director of Finance and ICT
David Scott	Non Executive Director
Martin Woodford	Non Executive Director

**TRUST BOARD**

**REPRESENTATIVES:**

Nigel Heal	Staff Side Representative (RCN)
Nathan Holman	Staff Side Representative (GMB)
Lee-Anne Leyshon	Head of Communications
Steve Owen	Corporate Governance Officer
Bleddyn Roberts	Staff Side Representative (UNITE)
Dawn Sharp	Corporate Secretary

**APOLOGIES**

Mike Collins	Director of Operations
Michael Jose	Staff Side Representative (UNISON)

**08/15 PROCEDURAL MATTERS**

**RESOLVED:** That the standing declaration of Mr Emrys Davies as a retired member of UNITE be noted.

**09/15 OJEU BREACH**

The Director of Finance and ICT presented the report and explained in detail how the Trust had exceeded the OJEU procurement limits. The Trust, in its effort to improve performance and based on sound clinical judgement had secured the use

of additional emergency services providers. The continued use of this service had proven to be very effective, however the tendering process had not been completed in sufficient time and subsequently the procurement limit had been exceeded.

A system was in place which had been designed to prompt when an OJEU procurement limit was likely to be breached, however, on this occasion the issue had not been escalated; a full review was to be conducted immediately.

**RESOLVED: That**

- (1) the breach in relation to the non compliance with OJEU regulations in respect of the procurement of additional EMS provision be noted, and this be reported within the Annual Governance Statement;**
- (2) the actions taken by the Executive Team to continue with the spend on the current external contract supporting EMS provision be supported;**
- (3) pending the completion of the formal OJEU tendering procurement exercise, the current expenditure on the contracts be continued; and**
- (4) the lessons learned and any outcomes from this breach be reported to the Audit Committee.**

**10/15 EMERGENCY MEDICAL RETRIEVAL TRANSFER SERVICE (EMRTS)**

The Executive Medical Director provided the Board with an update on how the service would be administered and currently the go live date was scheduled for 27 April 2015.

**RESOLVED: That the update be noted.**

**11/15 111 SERVICE**

The Chairman of the Board provided Members with an update on progress with the 111 service and advised that the Trust's expression of interest presentation to the decision making panel in terms of who would host it appeared to have been well received commenting that feedback had been very positive. He congratulated the team on the way they had represented the Trust.

**RESOLVED: That the update be noted.**

**12/15 PAY AWARD FOR STAFF NOT ON AGENDA FOR CHANGE (AFC) CONTRACTS**

The Director of Workforce and OD outlined the reasons as to why the pay award should be considered for those staff who were not on the AFC contract and drew Members' attention to the eight staff concerned. The Director of Workforce and OD advised the Board that the Trust should follow the position and guidelines within NHS Wales.

The Staff Side representatives supported the payment of the pay award for these staff.

Members held an in depth discussion in which they considered whether the pay

award should be given and the Board resolved that the pay award would not be supported.

**RESOLVED: That**

- (1) the position be noted; and**
- (2) the pay award was not supported and the relevant staff be notified accordingly of the decision.**

**13/15 CLINICAL CONTACT CENTRE FUTURE CONFIGURATION**

The Director of Finance and ICT presented the report and tabled an accompanying presentation which provided the Board with a detailed breakdown of the options available to the Trust following the in depth analysis into the reconfiguration of the Clinical Contact Centre.

Following an extensive debate the Board felt there was not sufficient supportive information which provided them with the necessary detailed clarity in order to make a considered and fully thought through decision within the limited time available.

The Director of Finance and ICT explained that in order to provide the Board with the detailed options appraisal it required, a further resource with the necessary skill set was needed and suggested that the external consultants, provide the required detailed analysis.

In terms of reaching a decision whether the Trust could make a commitment to a partnership approach in Bridgend this was not supported.

**RESOLVED: That**

- (1) progress to date be noted;**
- (2) further analysis be conducted to scope out the detailed options appraisal; and**
- (3) the decision in respect of the site in Bridgend be communicated to the relevant agencies.**