

DRAFT

**WELSH AMBULANCE SERVICES NHS TRUST**

**MINUTES OF THE CLOSED MEETING OF THE QUALITY, SAFETY AND GOVERNANCE COMMITTEE HELD ON THURSDAY 26 APRIL 2012 AT VANTAGE PPOINT HOUSE, CWMBRAN WITH A VIDEO CONFERENCE LINK TO HQ, ST ASAPH.**

**PRESENT :**

Dr K Fitzpatrick - Non Executive Director and Chair  
Mr S Castledine - Non Executive Director

**IN ATTENDANCE:**

Ms K Charters – Staff Side Representative (UNISON)  
Mrs A Evans – Assistant Nurse Director  
Mrs J Hardisty - Director of Workforce and Organisational Development (OD)  
Dr P Hughes - Medical Director  
Mr J Huxley - Assistant Corporate Secretary  
Mrs D Sharp - Corporate Secretary

**APOLOGIES:**

Mr D Cooper - Staff Side Representative (GMB)  
Mr P James - Non Executive Director

**03/12 PROCEDURAL MATTERS**

**RESOLVED: That it be noted that there were no declarations made under the Code of Conduct.**

**04/12 OMBUDSMAN CASE – MRS D**

**RESOLVED:**

**That the actions taken by the Trust, as set out in the report circulated to the Committee, be endorsed.**

**05/12 CONCERNS UPDATE**

The Committee considered a report which provided data relating to the present position on Concerns. It also provided some background on the progress to date in relation to Concerns management and on any additional outstanding issues. In

considering the report, Members requested that future reports should focus on the constraints that existed within the system and to provide unequivocal statistics on the clear up rate of Concerns and the lessons learned on completion of cases. The report should also include full but relevant information on all Ombudsman, Coroners cases and significant outstanding claims.

**RESOLVED: That**

**(1) the contents of the report be supported; and**

**(2) future reports to include the information referred to in the text above.**

**06/12 COLLIS CASE**

**RESOLVED:**

**That consideration of this case by the Committee be deferred to the next meeting.**