

WELSH AMBULANCE SERVICES NHS TRUST

UNCONFIRMED MINUTES OF THE CLOSED SESSION OF THE MEETING OF THE FINANCE AND RESOURCES COMMITTEE HELD ON 28 JULY 2016 AT VANTAGE POINT HOUSE, CWMBRAN AND VIA VIDEO CONFERENCING AT HEADQUARTERS ST ASAPH

PRESENT :

Martin Woodford	Non Executive Director and Chair	MW
Professor Kevin Davies	Non Executive Director	KD
Pam Hall	Non Executive Director (VC, St Asaph)	PH
James Mycroft	Non Executive Director	JM
David Scott	Non Executive Director (VC, St Asaph)	DS

DIRECTORS:

Richard Lee	Director of Operations	RL
Patsy Roseblade	Director of Finance and ICT	PR
Claire Vaughan	Director of Workforce and OD	CV

IN ATTENDANCE:

Keith Cox	Corporate Secretary	KC
Paul Hollard	Non Executive Director	PH
Deborah Kingsbury	Strategy and Planning Manager	DK
Nick Morgan	Staff Side Representative	NM
Steve Owen	Corporate Governance Officer (VC, St Asaph)	SO
Bleddyn Roberts	Staff Side Representative	BR
Chris Turley	Deputy Director of Finance	CT
Aled Williams	Head of ICT	AW

OTHER ATTENDEES

Helen Higgs	Head of Internal Audit
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APOLOGIES

Hannah Evans	Director of Planning and Performance (Interim)
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24/16 PROCEDURAL MATTERS

The Chairman welcomed all to the meeting and reminded those in attendance that the meeting was being audio recorded.

25/16 COMPUTER AIDED DESPATCH (CAD) – BUSINESS JUSTIFICATION CASE (BJC)

The Director of Finance and ICT **PR** provided the Committee with an overview of the business case and explained the bidding process outlining the mandatory requirements expected from the supplier. There had been some very minor corrections made to the BJC following a CAD meeting immediately prior to this meeting which did not make any fundamental difference to the business case but purely improved the word flow in some areas.

Members held a detailed discussion and in principle supported the recommendation of the BJC to the Trust Board for approval notwithstanding the several minor comments raised which **PR** addressed and assured would be implemented within the document.

In terms of further clarification, **RL** advised that the Trust was purchasing a modern CAD system which would greatly improve the Trust's current practices in performance going forward; the benefits of which would develop the Trust's processes even further.

PR provided a further explanation into the costs involved within the BJC and advised that they were at this stage indicative as negotiations with the supplier had not been conducted.

RESOLVED: That

- (1) the content of the report was noted and reviewed;**
- (2) based on the proposals outlined in the BJC the Preferred Way Forward option to procure a new modern up to date CAD system was endorsed; and**
- (3) the BJC for submission to WG for funding through the all Wales capital funding made available to NHS organisations in Wales was recommended to the Trust Board for approval.**

Reports relating to the items of business in these minutes can be found on the Trust's website, www.ambulance.wales.nhs.uk