



MINUTES OF THE CLOSED MEETING OF THE WELSH AMBULANCE SERVICES NHS TRUST BOARD, HELD ON THURSDAY 30 JULY 2015, AT THE WREXHAM MEDICAL INSTITUTE IN THE TECHNOLOGY PARK CENTRE, WREXHAM

BOARD MEMBERS

PRESENT:

Martin Woodford	Non Executive Director and Vice Chair (Chaired Meeting)
Emrys Davies	Non Executive Director
Kevin Davies	Non Executive Director
Mick Giannasi	Chairman of the Board
Judith Hardisty	Director of Workforce and Organisational Development
Sara Jones	Director of Quality and Nursing
Brendan Lloyd	Medical Director
James Mycroft	Non Executive Director
Patsy Roseblade	Director of Finance and ICT
David Scott	Non Executive Director

TRUST BOARD

REPRESENTATIVES:

Hugh Bennett	Head of Planning and Performance
Hannah Evans	Head of Strategic Development and Support
Nathan Holman	Staff Side Representative
Lois Hough	Senior Communications Officer
Steve Owen	Corporate Governance Officer
Bleddyn Roberts	Staff Side Representative
Gordon Roberts	Interim Assistant Director of Operations (EMS)
Dawn Sharp	Corporate Secretary
Jonathan Sweet	Staff Officer, Operations
Claire Vaughan	Associate Director Workforce Transformation
Jonathan Watts	Associate Portfolio and Programme Director

APOLOGIES

Mike Collins	Director of Operations
Mike Coupe	Director of Strategy, Planning and Performance
Nigel Heal	Staff Side Representative
John Morgan	Non Executive Director
Tracy Myhill	Chief Executive

20/15 PROCEDURAL MATTERS

RESOLVED: That the standing declaration of Mr Emrys Davies as a retired member of UNITE be noted.

21/15 UPDATE ON CHIEF EXECUTIVE RECRUITMENT PROCESS

The Chairman of the Board assured Members that the process in selecting the Chief Executive had been thorough and robust. The Interview panel had been under no illusion that Tracy Myhill was the ideal candidate to lead the Trust going forward and he added that he was pleased to announce that she had been offered the post. The Chairman of the Board explained the next administrative steps to be completed in the recruitment process. The Board were in agreement that the right choice had been made in selecting Tracy as the Chief Executive to take the Trust forward.

RESOLVED: That the update on the Chief Executive recruitment process be noted.

22/15 CWM TAF EXPLORER PROJECT

Jonathan Sweet presented the Board with a summary of the ongoing activity in terms of resources, demand, the use of private ambulances and double time/overtime. He advised the Board that performance within the Cwm Taf area had improved month on month. Analysis of the detailed data had shown that having the right resources to deal with the right patient at the right time with the right skills had resulted in the release of significant EMS capacity to allow them to deal with higher acuity calls.

An extensive review of the project had been conducted and once legal advice had been received the report would be presented to the Management Team. The Vice Chairman added that the Board would expect to receive the report once the legal advice had been received and welcomed the following comments:

- Staff Side commented that the use of UCS crews in their specific role and not being used as a first response for emergency calls clearly had a massive knock on result if they were not being used in the right way.
- The Chairman of the Board agreed to take the issue of 'where next' going forward in terms of considering ways to sustain this resource in the future and discuss it with the Chief Executive.
- The Interim Assistant Director of Operations (EMS) reiterated the appropriate use of UCS crews and advised that it was absolutely fundamental to the project.

RESOLVED: That the update on the Cwm Taf Explorer Project be noted.

23/15 PUTTING THINGS RIGHT REVIEW

The Medical Director informed the Board that the Assistant Director of Quality and Nursing was in the process of finalising the review which included a 100 day plan and the Director of Quality and Nursing provided a brief summary of the work already conducted thus far. The Director of Quality and Nursing further advised that the report would be presented at the next QuESt meeting.

RESOLVED: That the PTR review and 100 day plan be presented at the next QuESt meeting.

24/15 CLINICAL CONTACT CENTRE RECONFIGURATION

The Director of Finance and ICT advised the Board that the paper presented was intended to provide an update to the Board on the plan to develop the options appraisal.

The Director of Finance and ICT further added that there was evidence to support the benefits of a joint service emergency control room and this had been one of the recommendations arising from the Williams report.

In terms of the 111 element, the Director of Finance and ICT advised that the Trust would never be in a position where there was a separate control room for 111 where one already existed for the ambulance service.

The Chairman of the Board strongly urged the Board to support the recommendation.

The Vice Chairman referred to a previous discussion with Non Executive Directors during which various issues had been raised, future proofing going forward was required and that further work to address the risks be carried out. He commented that the Board were in support of the Strategic Outline Case (SOC) proposal having recognised the aforementioned stipulations.

RESOLVED: That

- (1) the position regarding the plan for an options appraisal for the configuration of CCCs in South Wales be noted; and**
- (2) the proposal to develop an SOC in partnership with NWP and NWFRS for a joint control room situated in North Wales be supported.**

25/15 CONSENT ITEMS

Legal Cases Update

The Medical Director advised that an updated report would be provided at the next Trust Board meeting.

Consideration of Draft Trust Annual Report

Members were provided with a hard copy of the report and were asked to provide comments on it by Tuesday 4 August 2015.

RESOLVED: That

- (1) the updates be noted; and**
- (2) comments on the Draft Trust Board Annual Report be provided to the Corporate Secretary by 4 August 2015**