

**CONFIRMED MINUTES OF THE CLOSED MEETING OF THE WELSH
 AMBULANCE SERVICES NHS TRUST BOARD, HELD ON
 FRIDAY 27 NOVEMBER 2015, AT THE PARAMEDIC SCIENCE PRACTICE SUITE,
 VIVIAN TOWER, SINGLETON COMPLEX, SWANSEA UNIVERSITY, SWANSEA,
 SA2 8PP**

BOARD MEMBERS

PRESENT:

Mick Giannasi	Chairman of the Board
Tracy Myhill	Chief Executive
Emrys Davies	Non Executive Director
Professor Kevin Davies	Non Executive Director
Pam Hall	Non Executive Director
Wendy Herbert	Assistant Director of Quality and Nursing
Dr Brendan Lloyd	Medical Director
James Mycroft	Non Executive Director
Gordon Roberts	Interim Assistant Director of Operations (EMS)
Patsy Roseblade	Director of Finance and ICT
David Scott	Non Executive Director
Claire Vaughan	Director of Workforce and Organisational Development
Martin Woodford	Non Executive Director and Vice Chair

TRUST BOARD

REPRESENTATIVES:

Hugh Bennett	Head of Planning and Performance
Keith Cox	Corporate Secretary
Nigel Heal	Staff Side Representative
Estelle Hitchon	Associate Director, Chief Executive's Office
Nathan Holman	Staff Side Representative
Melfyn Hughes	Welsh Language Officer
Steve Owen	Corporate Governance Officer
Jane Palin	Quality Clinical Practice and Improvement Lead

APOLOGIES

Hannah Evans	Interim Director of Strategy and Planning
Bleddyn Roberts	Staff Side Representative

OBSERVERS

Nikki Harvey	Named Professional Safeguarding Children and Adults
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30/15 PROCEDURAL MATTERS

The Chairman advised that item 4.1, Legal Cases Update was to be deferred to the next meeting of the Trust Board.

RESOLVED: That

- (1) the standing declaration of Mr Emrys Davies as a retired member of UNITEbe noted; and**
- (2) Item 4.1, Legal Cases Update be deferred to the next Trust Board meeting be noted.**

31/15 SERIOUS ADVERSE INCIDENTS – POSITION STATEMENT

RESOLVED: That the update be noted and it be deferred to the next meeting for a more detailed discussion.

32/15 NEW CLINICAL MODEL: PERFORMANCE REPORT – OCTOBER 2015

RESOLVED: That the update be noted.

33/15 MAKING PRUDENT HEALTHCARE HAPPEN

The Assistant Director of Quality and Nursing presented the Board with an overview in terms of the Trust's methodology with regard to the presentation of the plan to both the Minister for Health and Social Services and the Deputy Minister for Health. The Board were also advised on the process of submitting the 2,000 word essay to Welsh Government.

RESOLVED: That

- (1) the Trust's approach to making prudent healthcare happen be agreed;**
- (2) the paper be discussed at Trust Board on 27 November 2015; and**
- (3) the final submission of the essay be completed by the Associate Director to the CEO and sent to Welsh Government no later than 30 November 2015.**

34/15 KEY ASPECTS OF THE PRUDENT HEALTHCARE PLAN

The Associate Director, Chief Executive's Office provided the Board with further details in terms of the prudent healthcare plan essay which was being submitted to Welsh Government.

The Board discussed the contents of the essay in greater detail making reference to certain specifics within it which required further exploration and examination prior to its submission with particular emphasis that the essay be limited to 2,000 words as requested by Welsh Government.

RESOLVED: That the Chief Executive, following refinement of the essay as discussed, sanction its submission to Welsh Government.

35/15 COMMISSIONING: QUALITY AND DELIVERY FRAMEWORK (CQDF)

The Head of Planning and Performance presented the report and drew the Board's attention to the following areas of note:

- Identification of the right performance activities
- Current measures and how they were being monitored
- Benchmarking of Ambulance Quality Indicators
- Service Change Ideas
- Demand and Capacity Modelling and Management

The Board discussed in further depth what level of detail and how that information would be presented at Board level and to Commissioners.

RESOLVED: That

- (1) the significant amount of progress undertaken on the CQDF and how this work will be mainstreamed into the Trust, where appropriate be noted;**
- (2) feedback on the developments and work in progress to date be noted; and**
- (3) the further developments over the next 4 months be noted.**