



**GIG**  
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WALES

Ymddiriedolaeth GIG  
Gwasanaethau Ambiwylans Cymru  
Welsh Ambulance Services  
NHS Trust

**UNCONFIRMED MINUTES OF THE OPEN MEETING OF THE WELSH  
AMBULANCE SERVICES NHS TRUST BOARD, HELD ON THURSDAY 2 JUNE  
2016, AT VANTAGE POINT HOUSE CWMBRAN**

**BOARD MEMBERS**

**PRESENT:**

Martin Woodford	Non Executive Director and Vice Chair (Chaired Meeting)
Tracy Myhill	Chief Executive
Claire Bevan	Director of Quality, Patient Experience and Safety
Emrys Davies	Non Executive Director
Professor Kevin Davies	Non Executive Director
Hannah Evans	Director of Planning and Performance (Interim)
Pam Hall	Non Executive Director
Paul Hollard	Non Executive Director
Dr Brendan Lloyd	Medical Director
James Mycroft	Non Executive Director
Patsy Roseblade	Director of Finance and ICT
David Scott	Non Executive Director
Claire Vaughan	Director of Workforce and Organisational Development (OD)

**TRUST BOARD**

**REPRESENTATIVES:**

Mike Armstrong	Assistant Corporate Secretary (VC St Asaph)
Jill Gill	Financial Accountant (VC St Asaph)
Estelle Hitchon	Director of Partnerships and Engagement
Nathan Holman	Staff Side Representative
Melfyn Hughes	Welsh Language Officer
Lee-Anne Leyshon	Communications Manager
Bleddyn Roberts	Staff Side Representative
Steve Owen	Corporate Governance Officer (VC St Asaph)
Chris Turley	Deputy Director of Finance

**APOLOGIES**

Keith Cox	Corporate Secretary
Mick Giannasi	Chairman of the Board
David Mackerras	Board Mentee

**21/16 CHIEF EXECUTIVE REPORT**

The Board received the verbal report of the Chief Executive. The following points were highlighted:

- 1) Accounts – On behalf of the Board, the Chief Executive formally thanked the Director of Finance and ICT and her team for producing an excellent set of

accounts.

- 2) Integrated Medium Term Plan – at present no formal written feedback had been received, nevertheless the Trust was progressing on the basis of the plan with the agreement of the Commissioner and Welsh Government. The Board had previously discussed the plan and given its full support.
- 3) Joint Executive Team (JET) Meetings – The Board were apprised of the last JET meeting and items that were discussed which affected the Trust.
- 4) 111 delay – Reference was made to the delay in the launch date of this project.
- 5) Power disruption – the Board were given an overview on the recent power disruption which affected various sections within the organisation. The Trust's resilience within the Control room was tested during the power disruption and it had proven to be very proficient during this time.

**RESOLVED: That the update be noted.**

## **22/16 PROCEDURAL MATTERS**

**RESOLVED: That**

- (1) the *National Health Service Wales (Act) 2016, the Emergency Ambulance Services Committee (Wales) (Amendment) Directions 2016*' as contained at Annex 1 were noted;**
- (2) the contents of the Welsh Ambulance Service NHS Trust (Establishment) (Amendment) Order 2016 at Annex 2 were noted; and**
- (3) the declaration of interest of Mr Emrys Davies being a retired member of UNITE was noted.**

## **23/16 TRUST BOARD ANNUAL ACCOUNTS PROCESS**

It was to be noted that the accounts had been prepared to comply with International Financial Reporting Standards (IFRS) in accordance with HM Treasury's Financial Reporting Manual (FRM) under schedule 9 section 178 Para 3 (1) of the National Health Service (Wales) Act 2006 (c.42) in the form in which the Welsh Ministers, with the approval of the Treasury, had directed.

The draft accounts had been finalised by the Trust and audited by the Wales Audit Office (WAO). WAO had provided a report that indicated it was the intention of the Auditor General for Wales to issue an unqualified certificate and report on the financial statements.

The Deputy Director of Finance, on behalf of the Director of Finance and ICT, introduced detailed areas in the Accounts and highlighted where changes had occurred to income and expenditure when compared to the previous year's accounts. The Board commented upon an excellent set of accounts and expressed their thanks to all those involved in the preparation of and contribution to them.

## **Audit of Financial Statements report**

The Director of Finance and ICT provided Members with a comprehensive review of the report indicating specific items within it and giving clarity where required.

The Board focussed on the capitalisation of salary costs and held an in depth discussion on this matter.

## **Accountability Report**

The Director of Finance and ICT introduced the Accountability Report and explained that it consisted of three main parts:

- A Corporate Governance Report (which included the Annual Governance Statement)
- A Remuneration and Staff Report
- A Parliamentary Accountability and Audit Report

The Board noted the contents of the report and were content for it to be approved going forward.

### **RESOLVED: That**

- (1) the Trust's 2015/16 Annual Accounts were approved;**
- (2) a note of thanks were recorded for the Finance Team and the contribution from other staff involved; and**
- (3) the Accountability Report be approved.**

Reports relating to the items of business in these minutes can be found on the Trust's website, [www.ambulance.wales.nhs.uk](http://www.ambulance.wales.nhs.uk)