

WELSH AMBULANCE SERVICES NHS TRUST

MINUTES OF THE CLOSED MEETING OF THE QUALITY, SAFETY AND GOVERNANCE COMMITTEE HELD ON THURSDAY 26 JUNE 2012 AT VANTAGE POINT HOUSE, CWMBRAN WITH A VIDEO CONFERENCE LINK TO HQ, ST ASAPH.

PRESENT :

Dr K Fitzpatrick - Non Executive Director and Chair
Mr J Morgan - Non Executive Director

IN ATTENDANCE:

Mrs K Charters – Staff Side Representative (UNISON)
Mrs T Gaskell* – Claims Manager (For Minute 8/12 only)
Mrs J Hardisty - Director of Workforce and Organisational Development (OD)
Dr P Hughes - Medical Director
Mrs C Jones – Corporate Support Officer
Mrs D Sharp - Corporate Secretary
Mr R Whitfield – Research and Development Manager

APOLOGIES:

Ms R Beaumont – Wood – Head of Safeguarding
Mr D Cooper – Staffside Representative (GMB)
Mr J Huxley – Assistant Corporate Secretary
Mr P James – Non Executive Director
Ms S Jones – Nurse Director
Mr A Jenkins – Consultant Paramedic
Mr R Lee – Regional Director, Central & West
Miss N Park – Non Executive Director
Mr C Richards – Staffside Representative (UNISON)

07/12 PROCEDURAL MATTERS

RESOLVED: That it be noted that there were no declarations made under the Code of Conduct.

08/12 CLINICAL NEGLIGENCE CASE REFERENCE 766

RESOLVED:

- (1) the summary of key events be noted;**
- (2) an update be presented to the Committee in six months**

time regarding the issue of optimum position for patient transfer; and

(3) the Medical Director ensure that any lessons learnt identified through the Clinical Reference Group from any claims/incidents/Concerns be notified to the Training Team for inclusion in future training programmes.

09/12 CORONERS RULE 43 REPORT – CASE REF 2132

RESOLVED: That the draft response prepared for the Coroner, together with the action plan be endorsed, subject to minor adjustments to the letter of response following clarification.

10/12 CONCERNS

RESOLVED: That

(1) it be noted that the Committee had already held a discussion on Concerns in the open session of the meeting; and

(2) the discussion held in the closed session on the wider issues involving Concerns and the progress in establishing revised management arrangements to deal with Concerns, be noted.

11/12 INFORMATION GOVERNANCE

The Medical Director briefed the Committee regarding the impending ICO inspection.

RESOLVED: That

(1) the Medical Director notify all members of the Committee as a matter of urgency of the steps being taken to address the issues surrounding Information Governance in preparation for the forthcoming ICO inspection; and

(2) a detailed report be presented to the next meeting.