

WELSH AMBULANCE SERVICES NHS TRUST

MINUTES OF THE CLOSED SESSION OF THE MEETING OF THE QUALITY, PATIENT EXPERIENCE AND SAFETY COMMITTEE HELD ON 22 OCTOBER 2015 AT VANTAGE POINT HOUSE, CWMBRAN

PRESENT :

Emrys Davies	Non Executive Director and Chairman	ED
James Mycroft	Non Executive Director	JM
Martin Woodford	Non Executive Director	MW

DIRECTORS:

Wendy Herbert	Assistant Director of Quality and Nursing	WH
Dr Brendan Lloyd	Medical Director	BL

IN ATTENDANCE:

Kath Charters	Staff Side Representative	WH
Nigel Heal	Staff Side Representative	NH
Mike Jenkins	Paramedic Quality and Clinical Practice Lead/Advanced Paramedic Practitioner	MJ
Steve Owen	Corporate Governance Officer	SO
Dawn Sharp	Corporate Secretary	DS

APOLOGIES

Professor Kevin Davies	Non Executive Director
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03/15 PROCEDURAL MATTERS

The Chairman welcomed all to the meeting and confirmed that the meeting was being recorded.

RESOLVED: That the standing declaration of the Chairman, Mr Emrys Davies as a retired member of UNITE be noted.

04/15 SERIOUS ADVERSE INCIDENTS (SAI's)

The Chairman reminded the Committee of the requirement for it to be updated in terms of the management and monitoring of SAI's and that the discussions were to be recorded within closed session.

The Paramedic Quality and Clinical Practice Lead/Advanced Paramedic Practitioner **MJ**, provided the Committee with a detailed description of what constituted an SAI, how they (SAI's) were managed and monitored adding that Welsh Government were provided with updates on a regular basis.

The Committee were given a brief summary of the number of incidents which were open and which of those were currently on target. **MJ** commented that the majority of SAI's related to delayed responses to 999 calls.

The Committee held a detailed debate and raised several issues in terms of SAI's which were responded to by **MJ** and the Medical Director **BL**. One of the main areas of discussion was the appropriateness of vehicles being sent to patients and how this issue could and was being addressed.

MJ explained the process being used in line with the new clinical response model adding that the root causes of incidents were being analysed and scrutinised.

The Chairman emphasised the importance of the learning that was being borne out of SAI's and how the Trust managed them in terms of updating its policies and procedures going forward.

It was agreed that **MJ** would in the future provide the Committee with real time data which would include details of specific themes surrounding SAI's and how the Trust was learning from them going forward.

RESOLVED: That

- (1) the update be noted; and**
- (2) the Paramedic Quality and Clinical Practice Lead/Advance Paramedic Practitioner provide the Committee with SAI updates on a regular basis.**